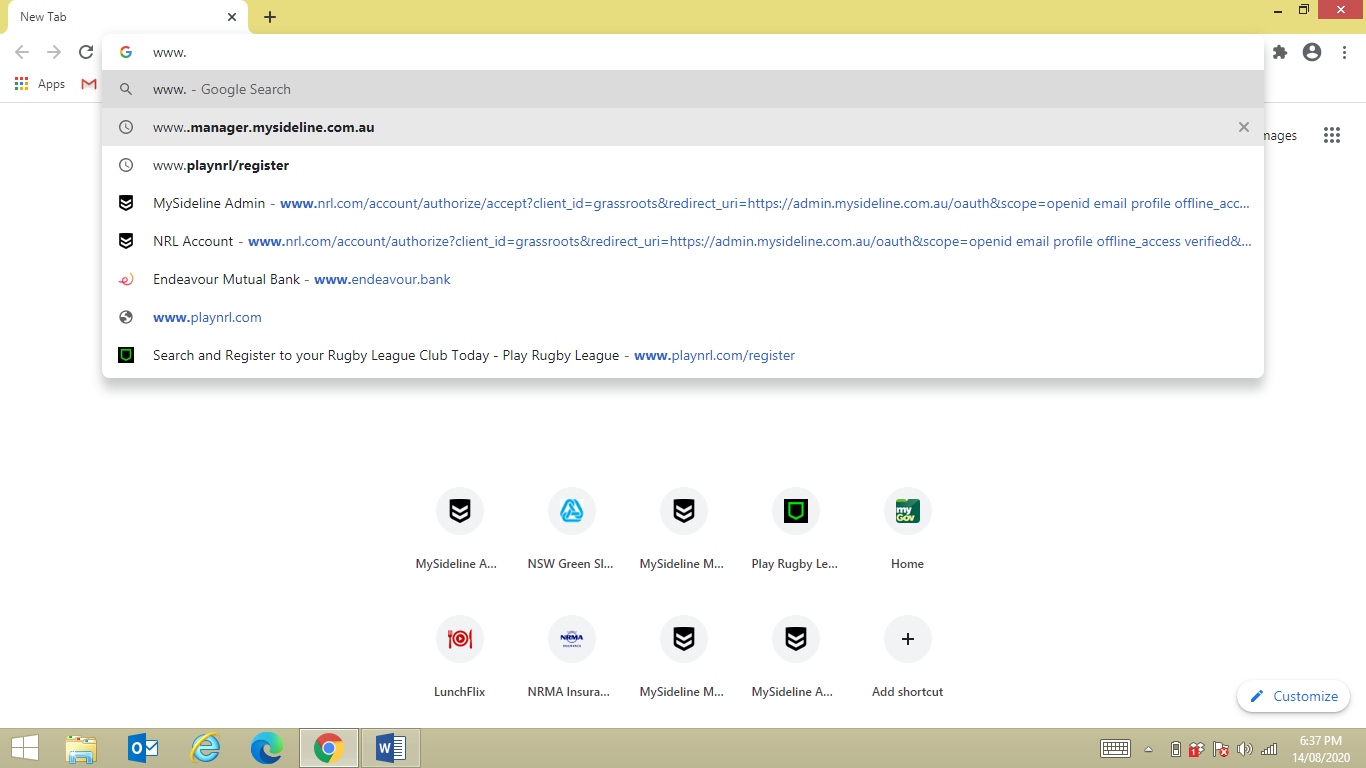
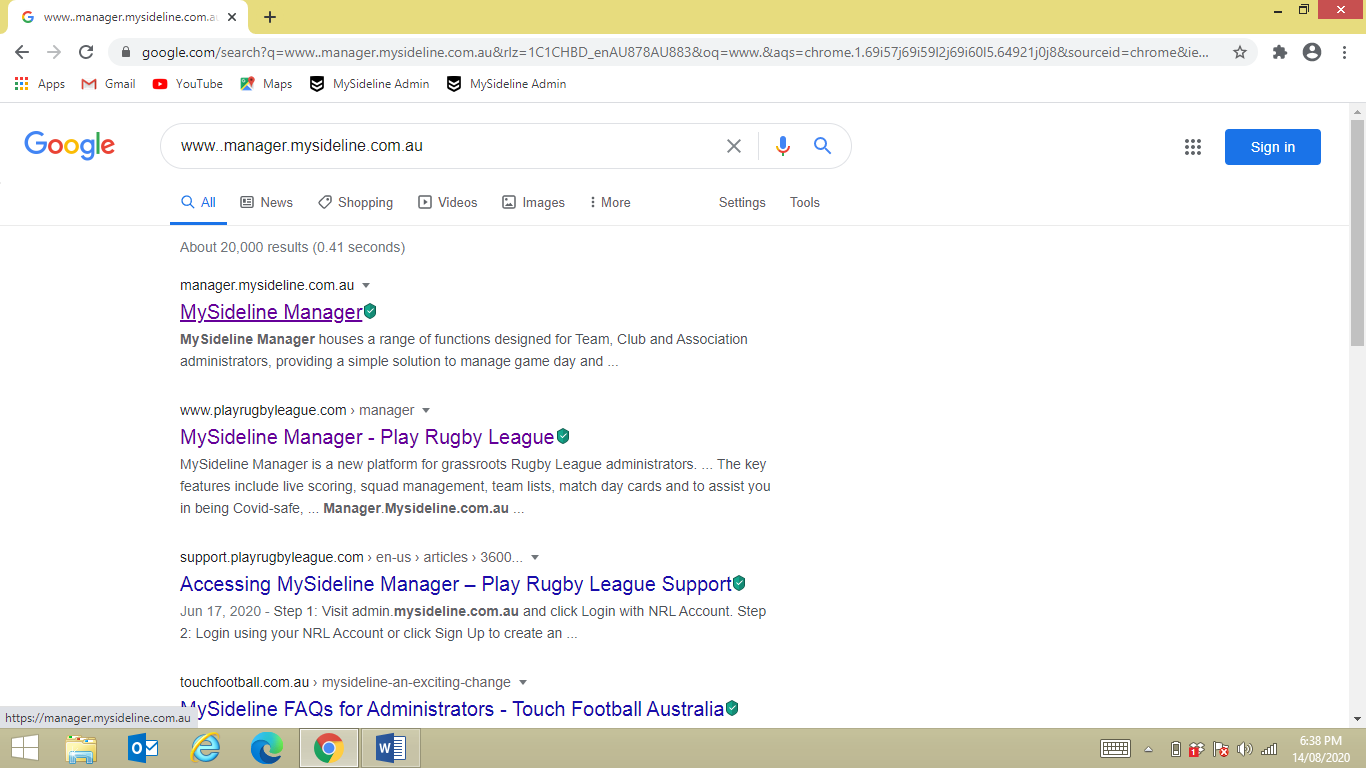
**SYDNEY ROOSTERS ADMINISTRATION – SYSTEM PROCEDURES**

**Mysideline Manager – STEPS** P 1

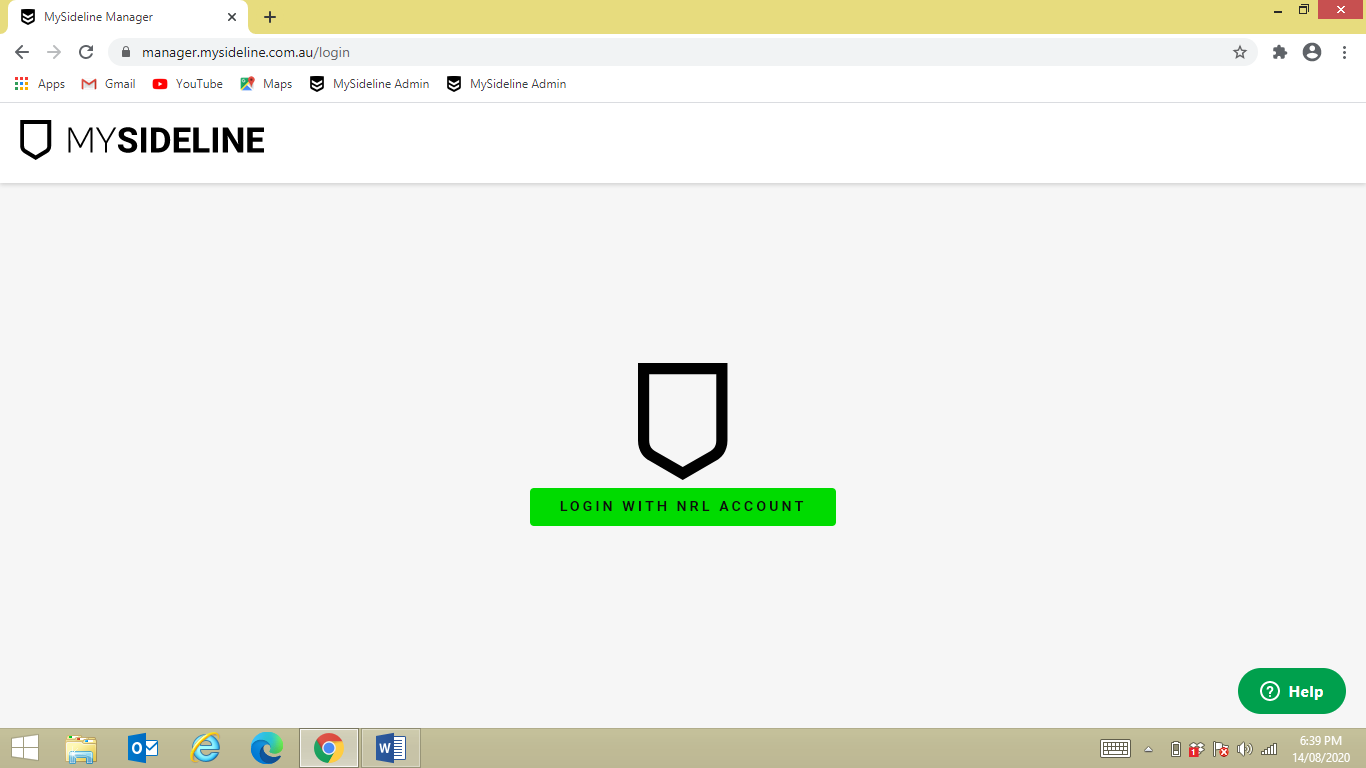
**NOTE – Game day list needs to be completed by the Thursday before each game**



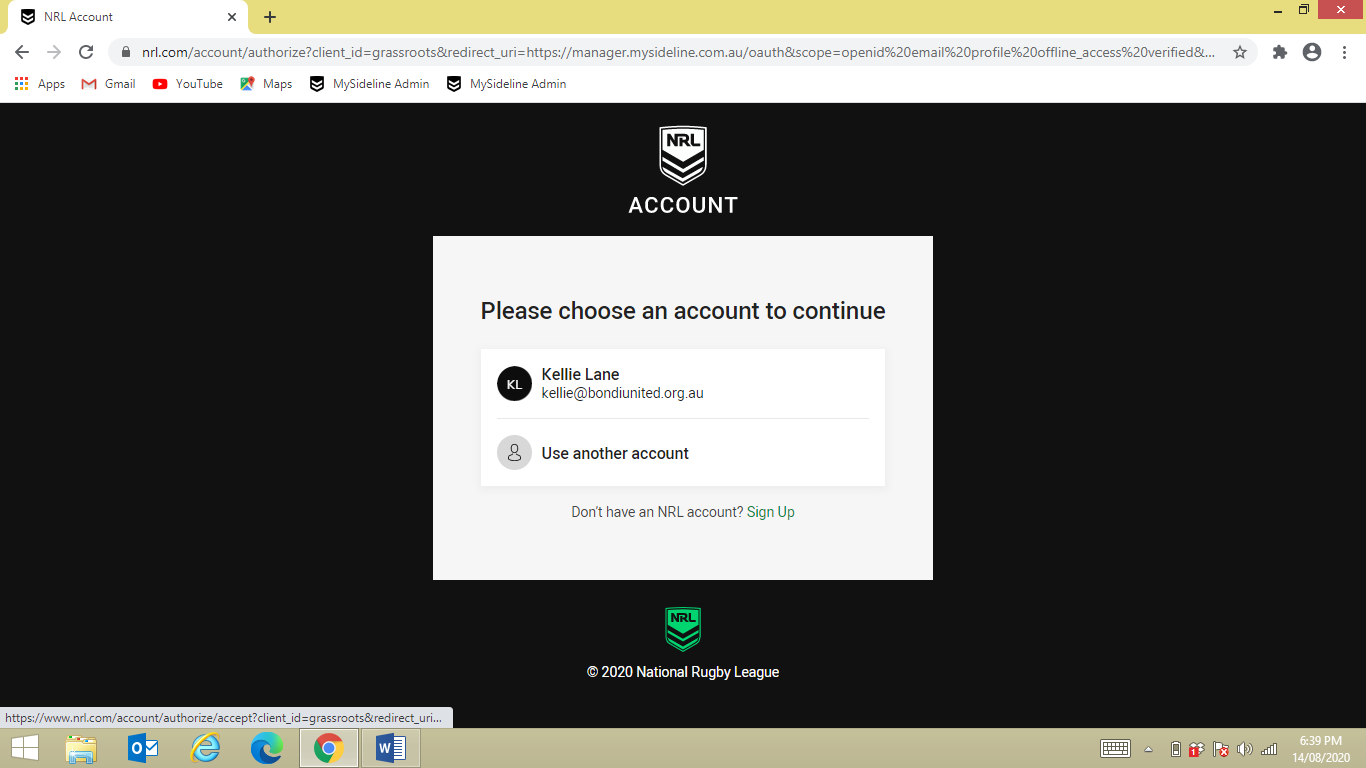
P 2



P 3

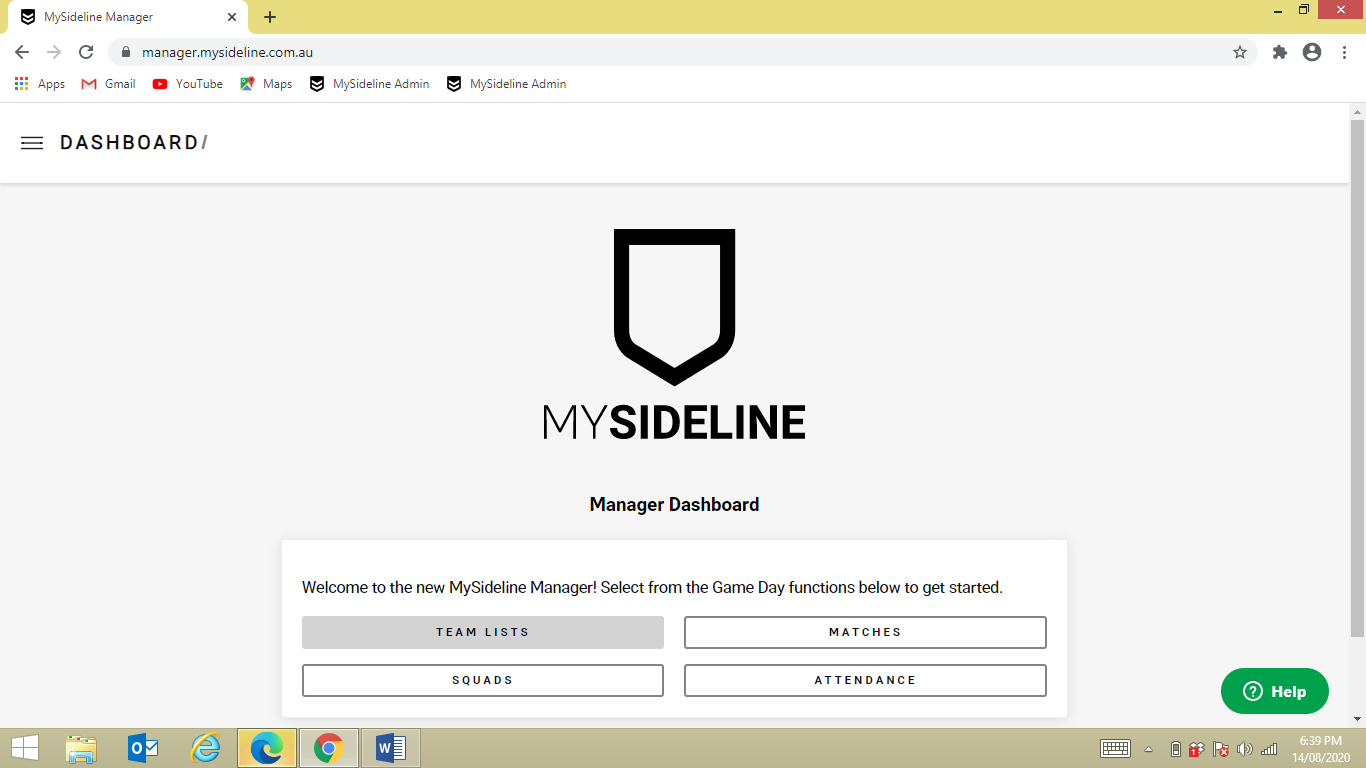


P 4

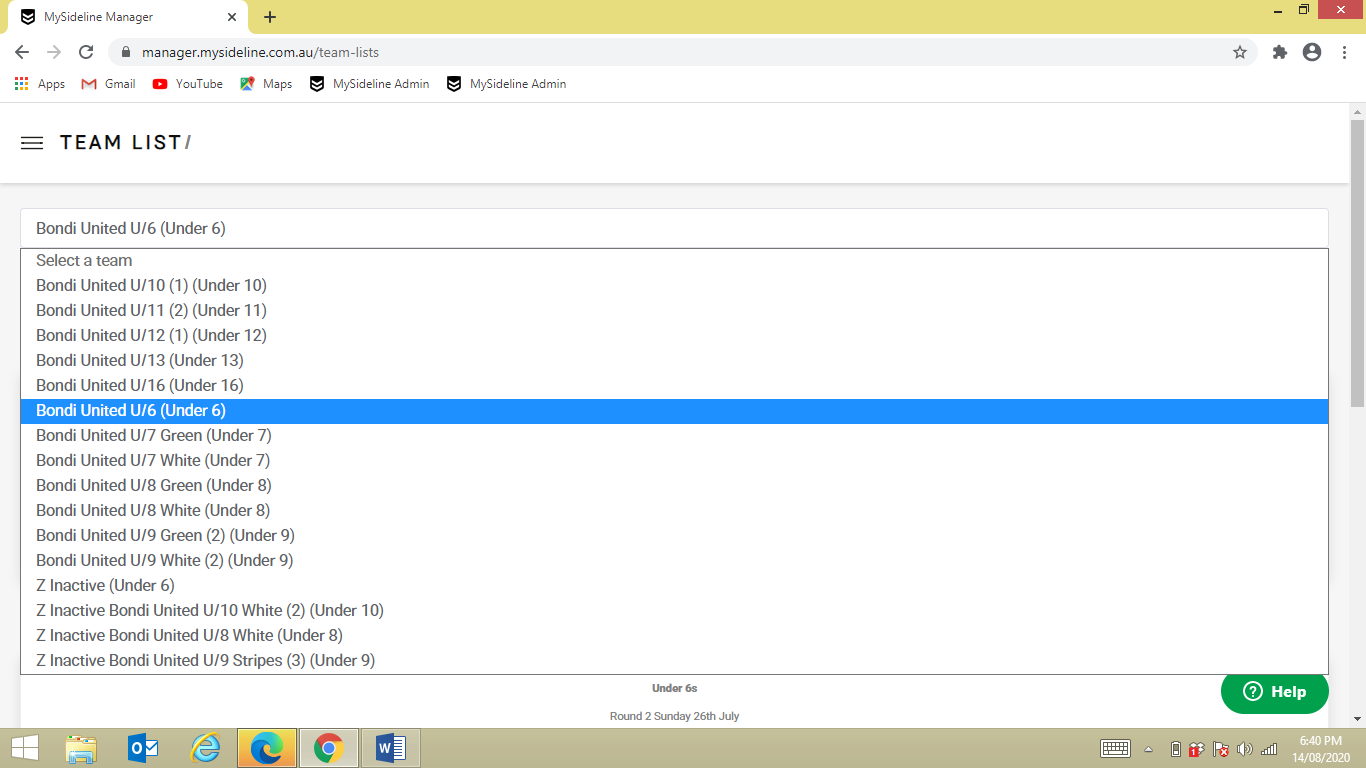


* LOGIN

P 5

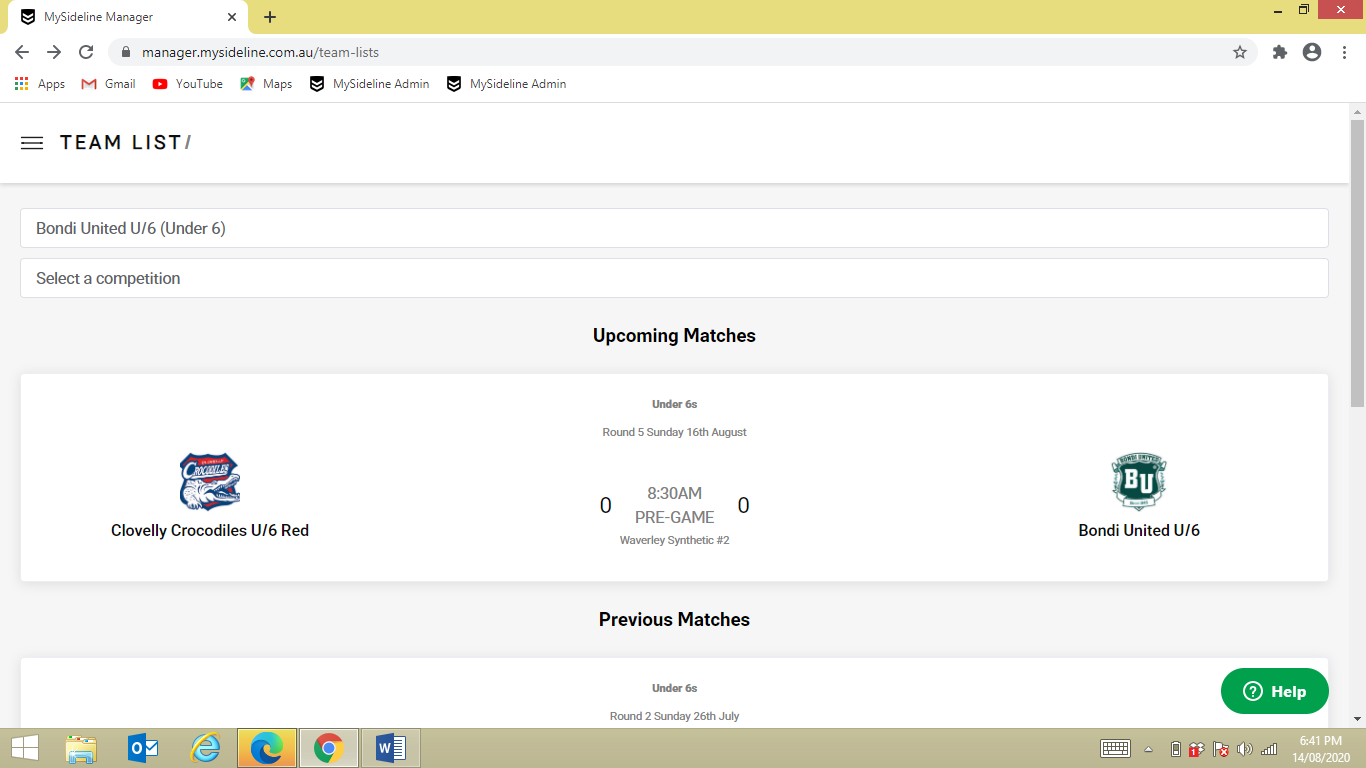


P 6



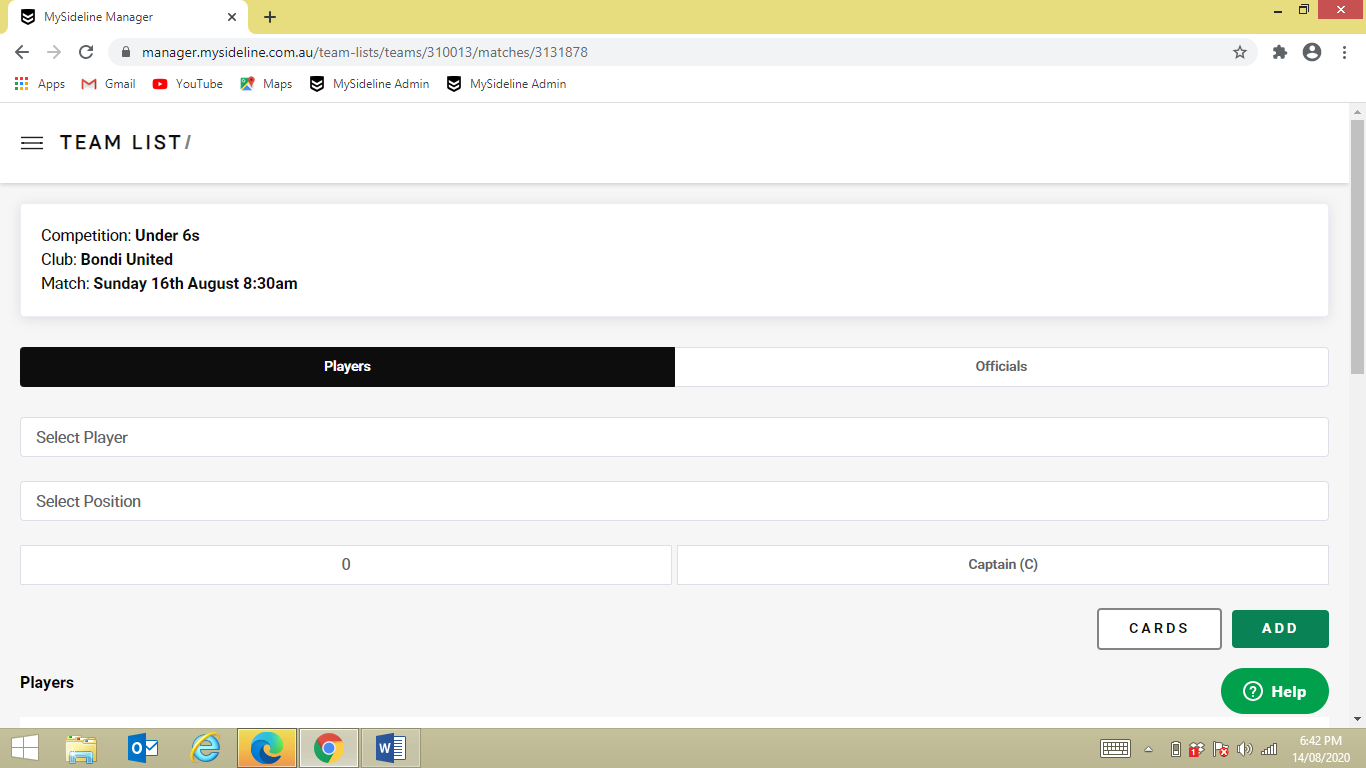
* **Select Team**

P 7



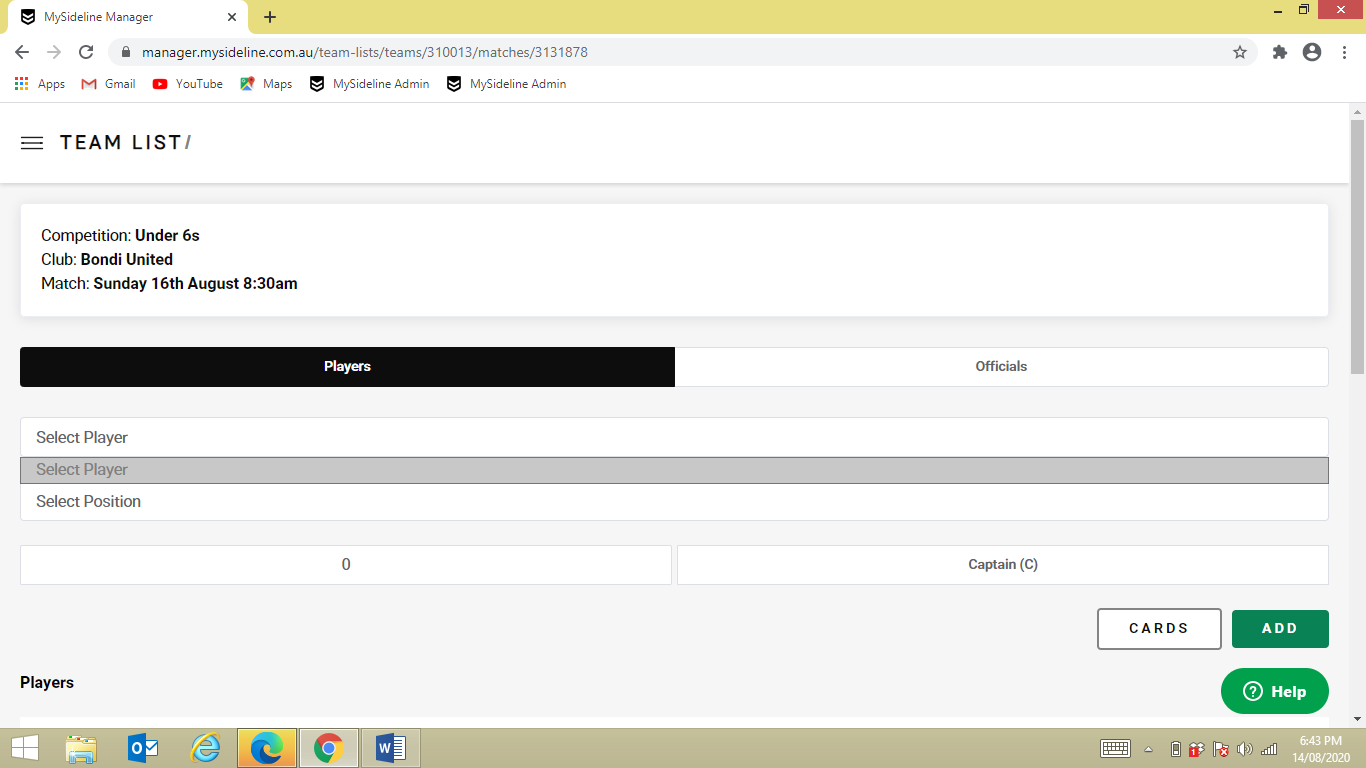
* **Select Game Day**

P 8



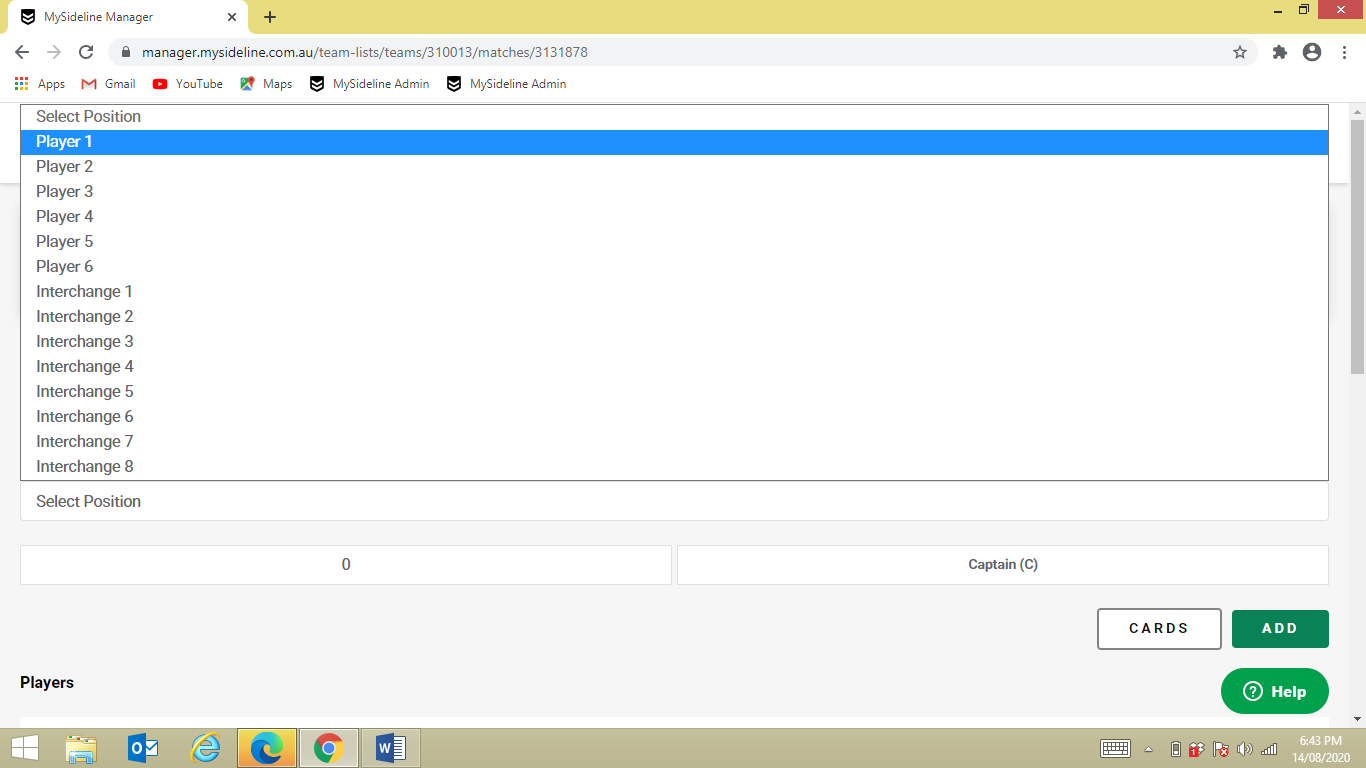
* **Select Player**

P 9



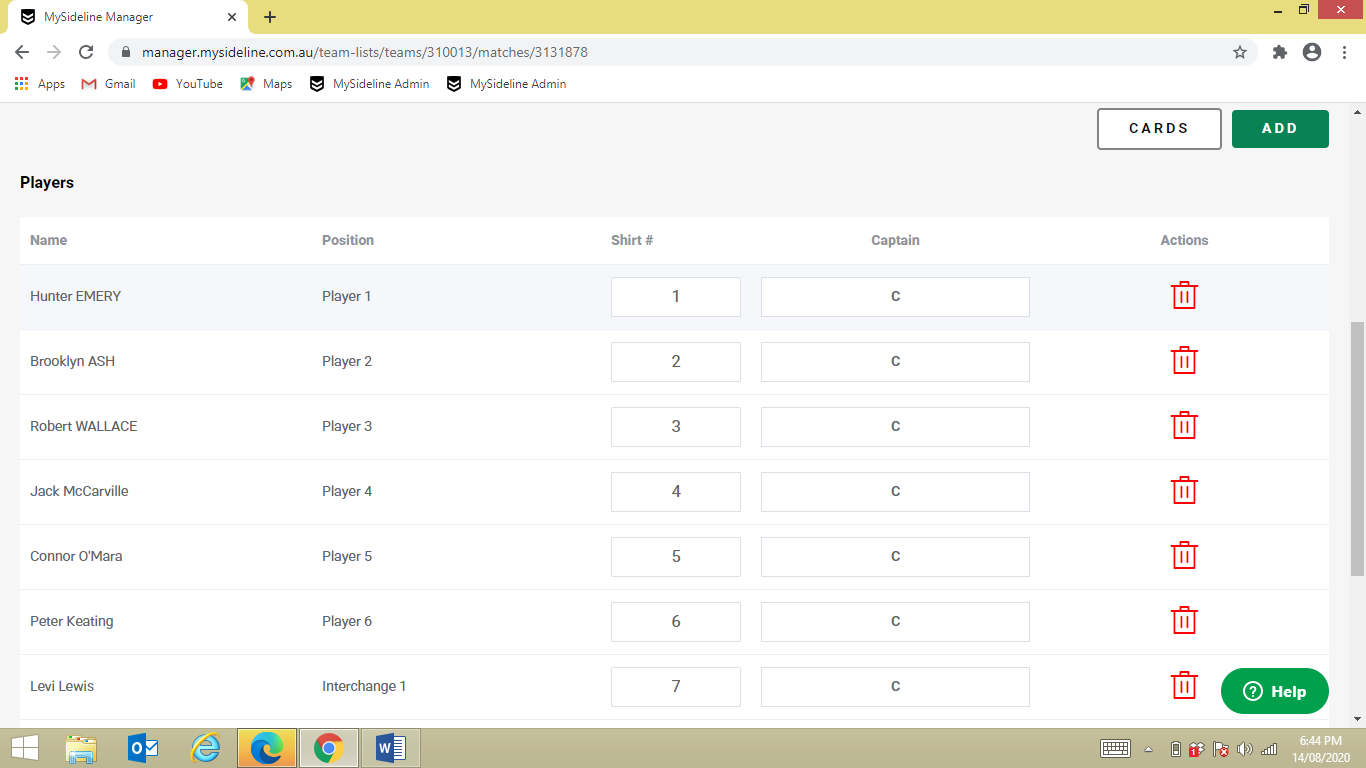
* **Select Players Name if not on existing list**

P 10



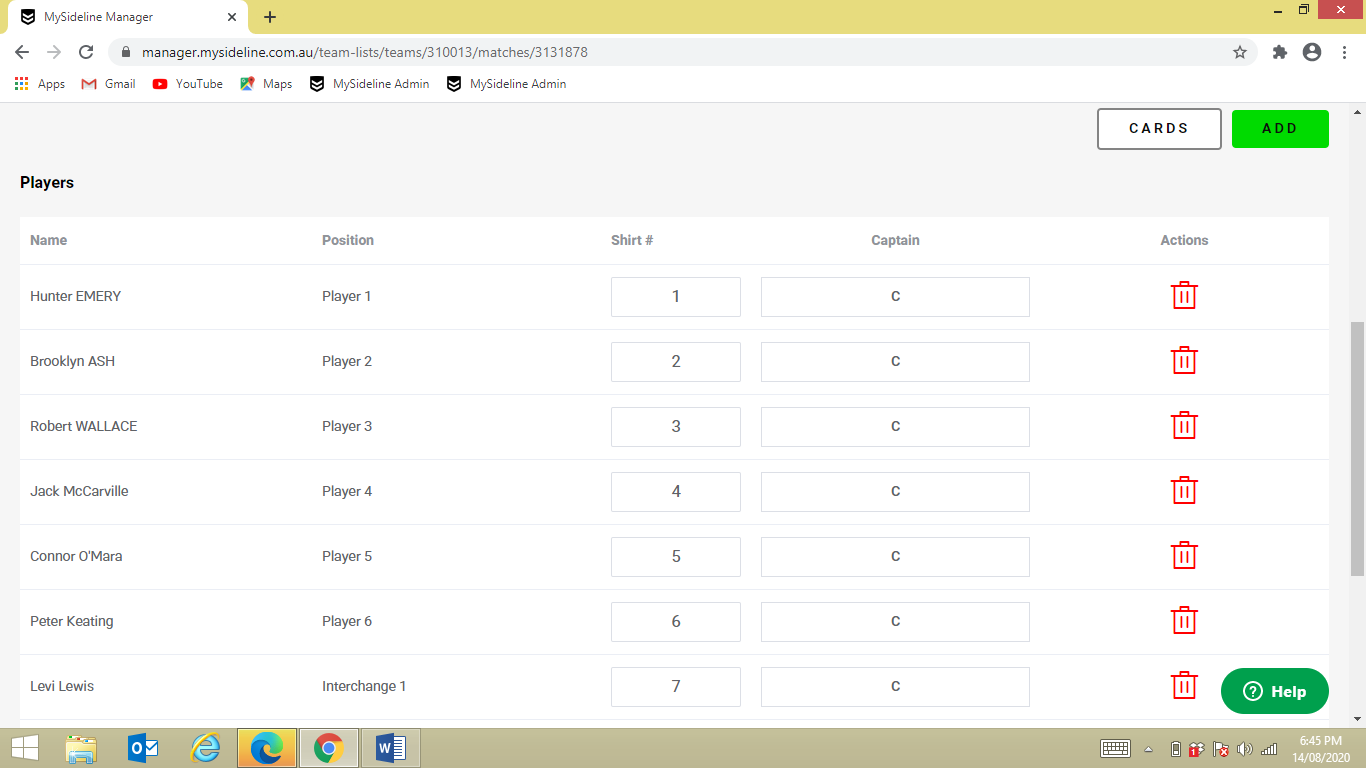
* **Select the above players Position**

P 11



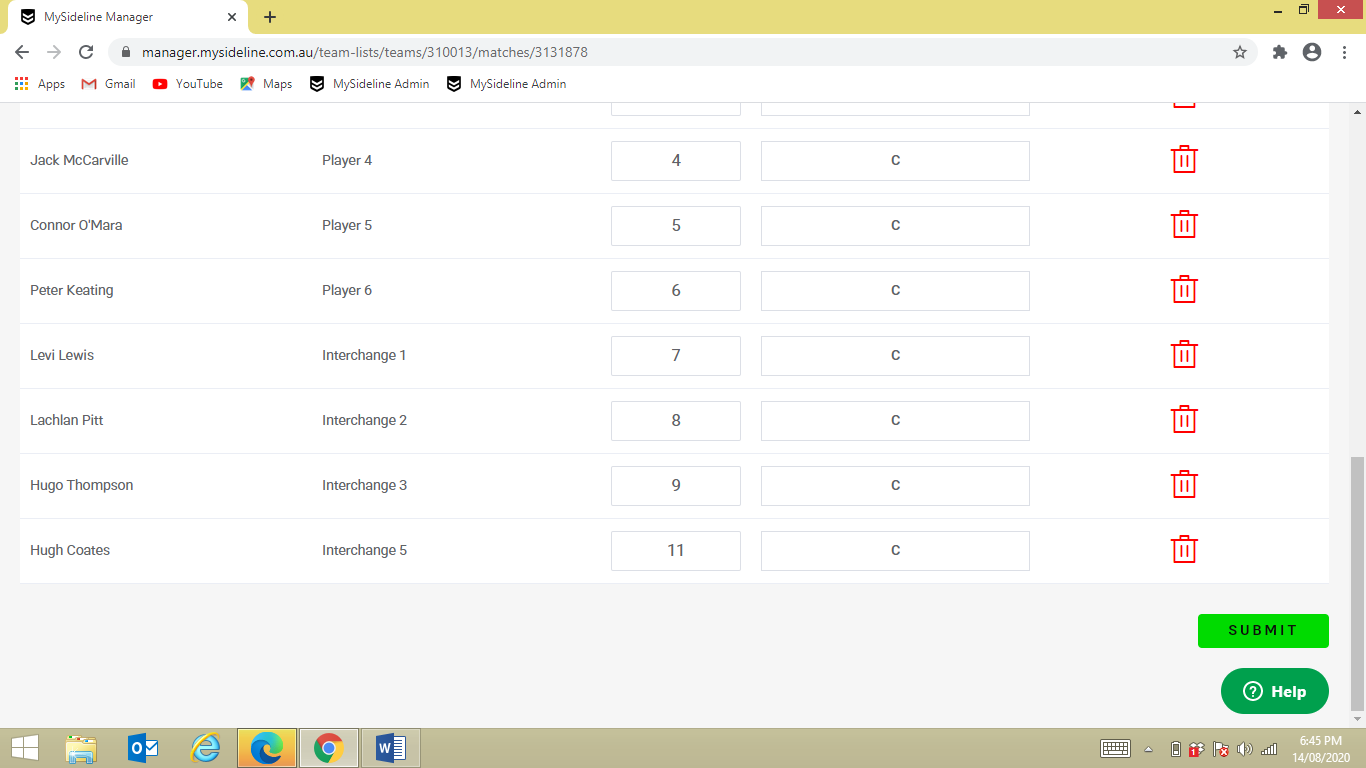
* **Select ADD**
* **Then repeat process for each player if not on list**

P 12



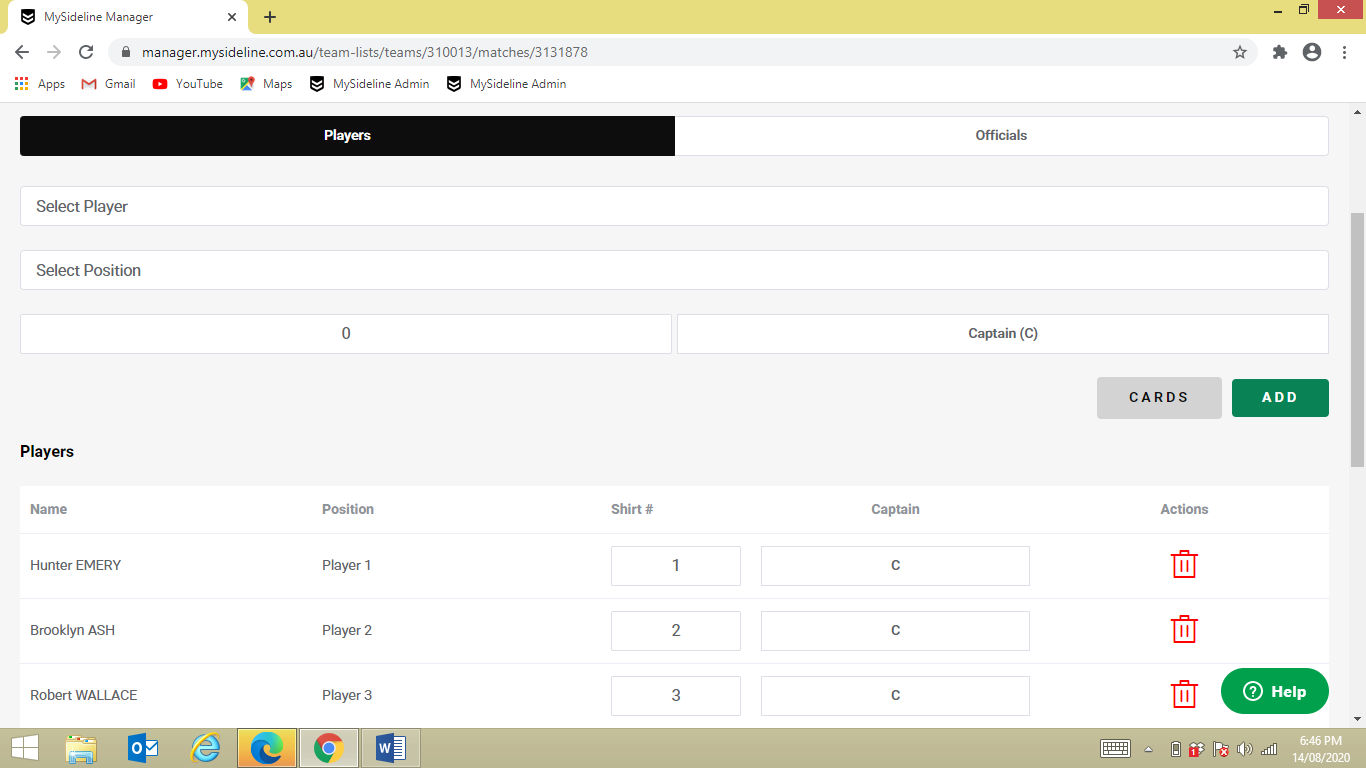
* **If there are any players that can’t play that day, remove them off the list by selecting DELETE button against players name**

P 13



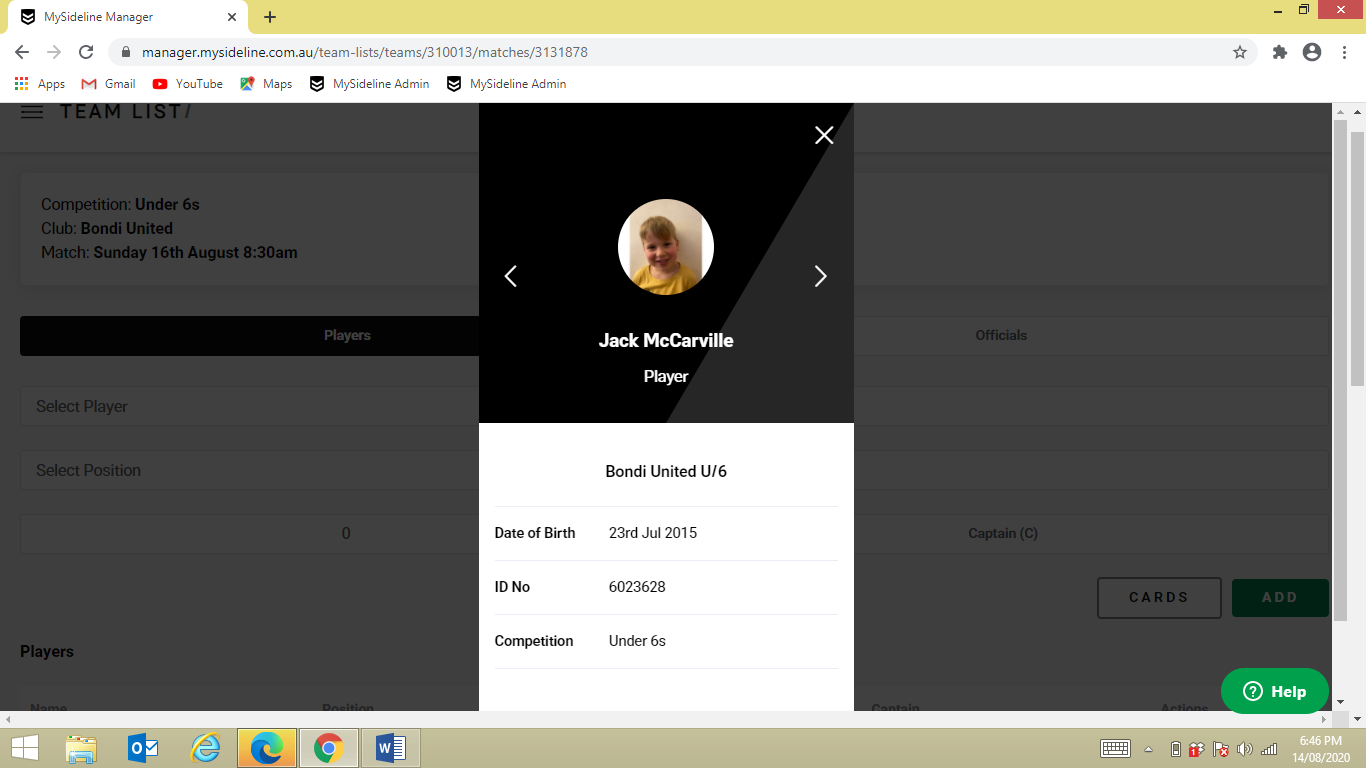
* **Once you are happy with the Game Day Team List, select the SUBMIT button**

P 14



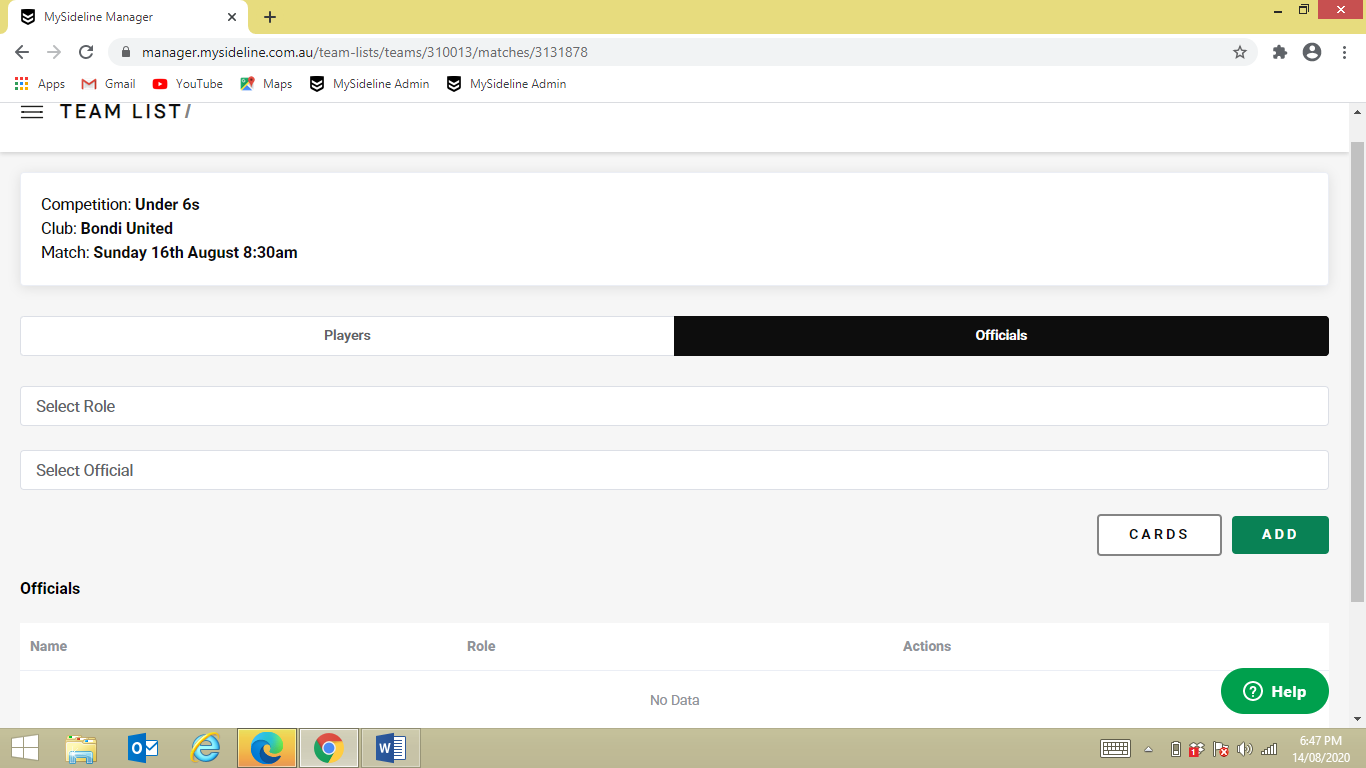
* **Select CARDS**

P 15



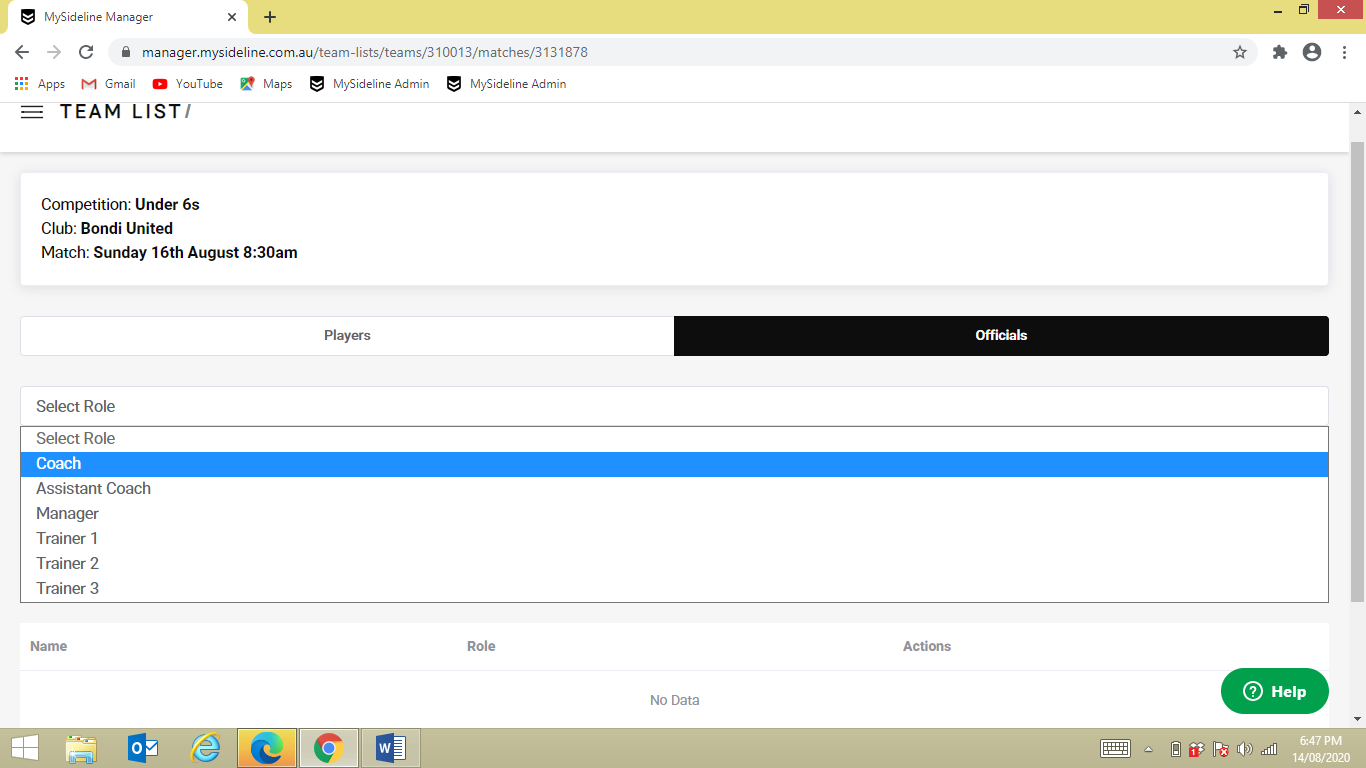
* **Check all players photos are there**

P 16



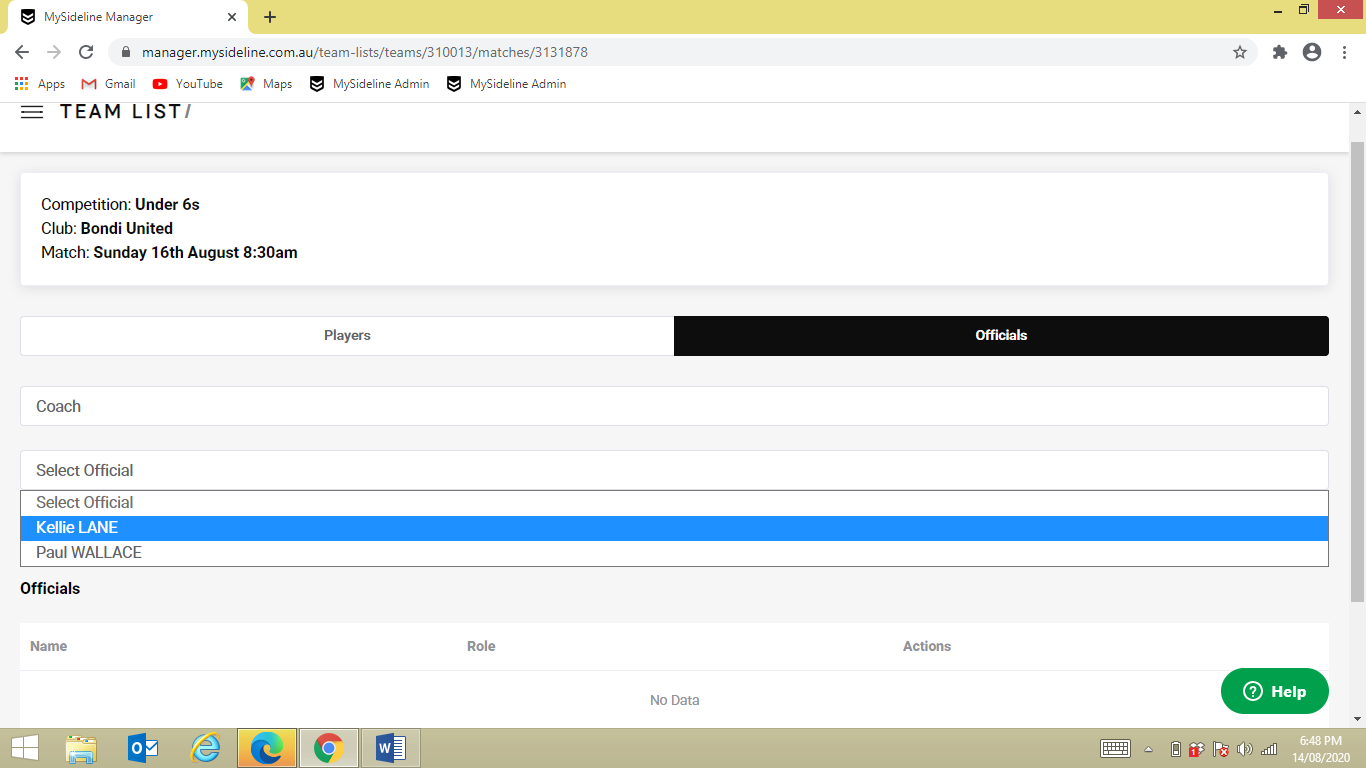
* **Repeat process for the OFFICIALS**

P 17



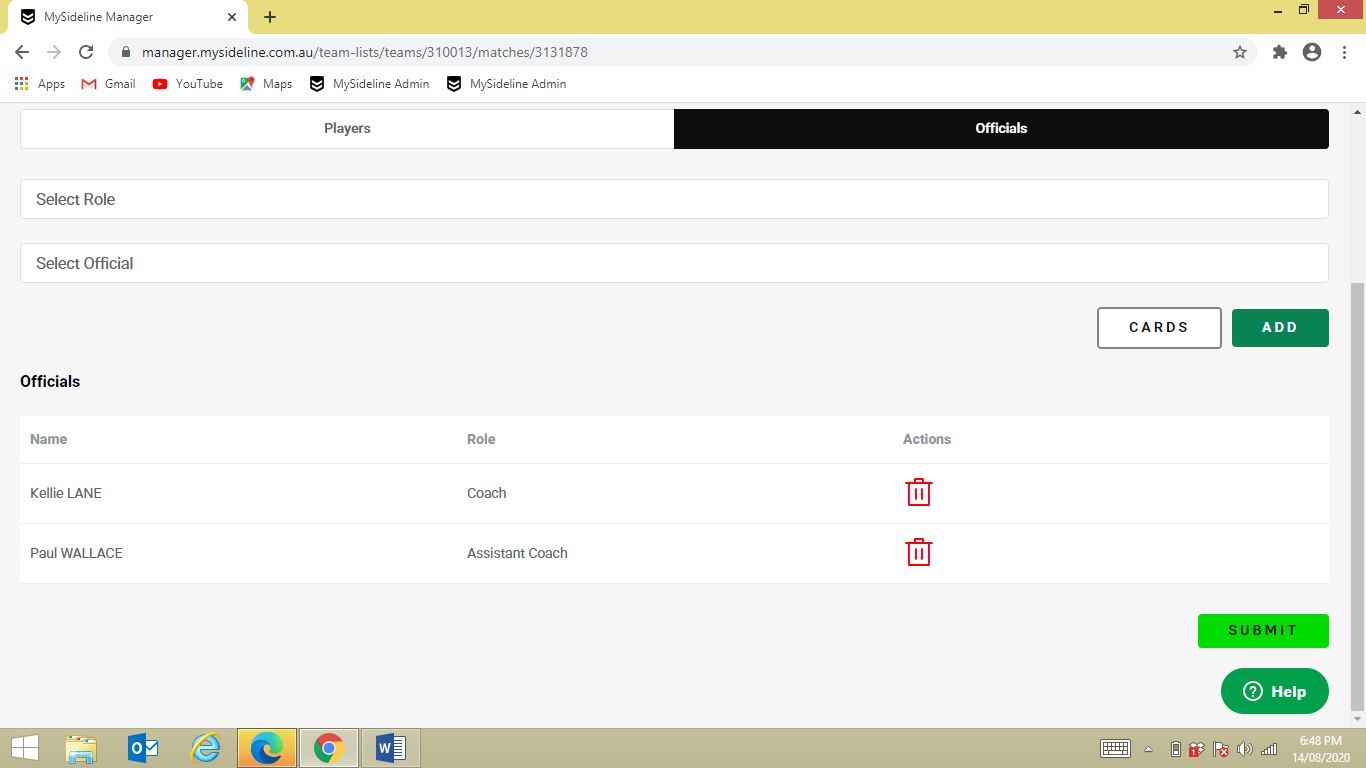
* **Select officials ROLE – e.g. COACH**

P 18



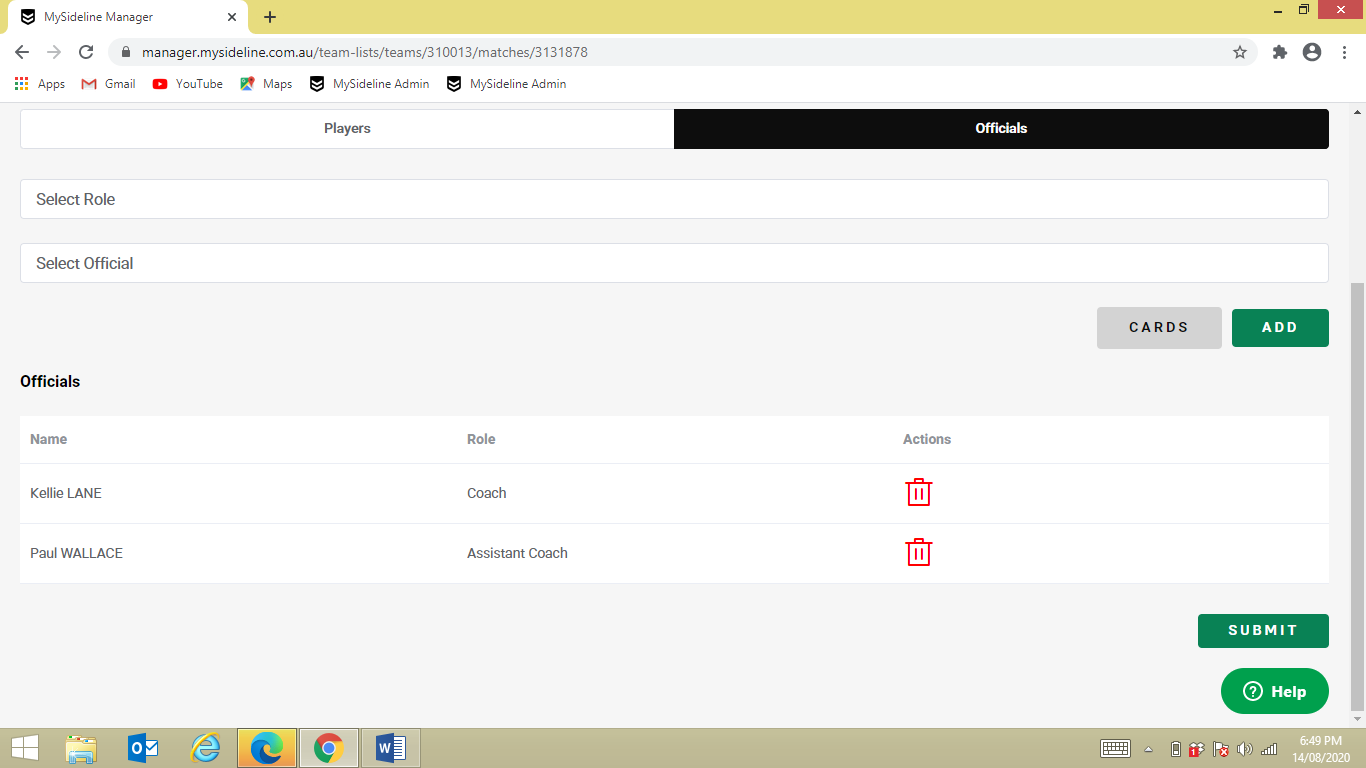
* **Select person’s NAME**

P 19



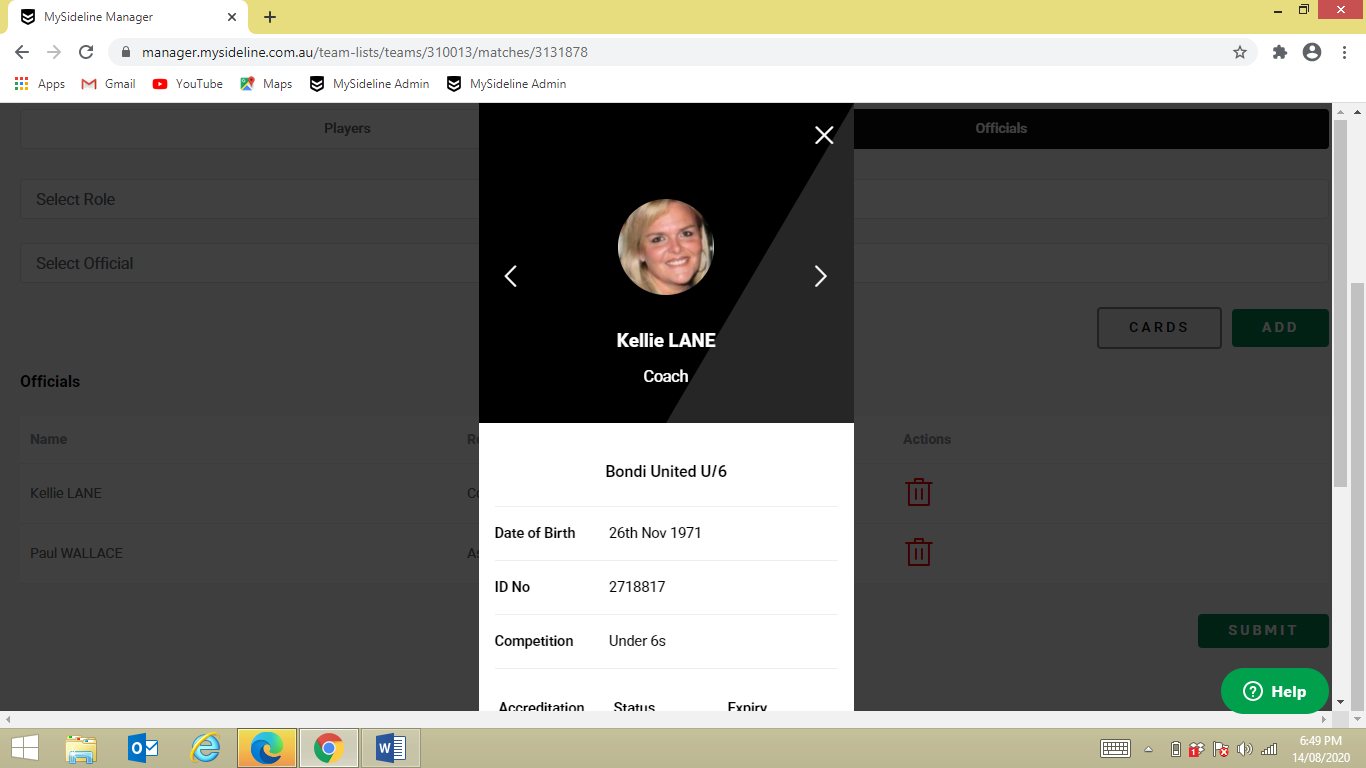
* **Then ADD**

P 20



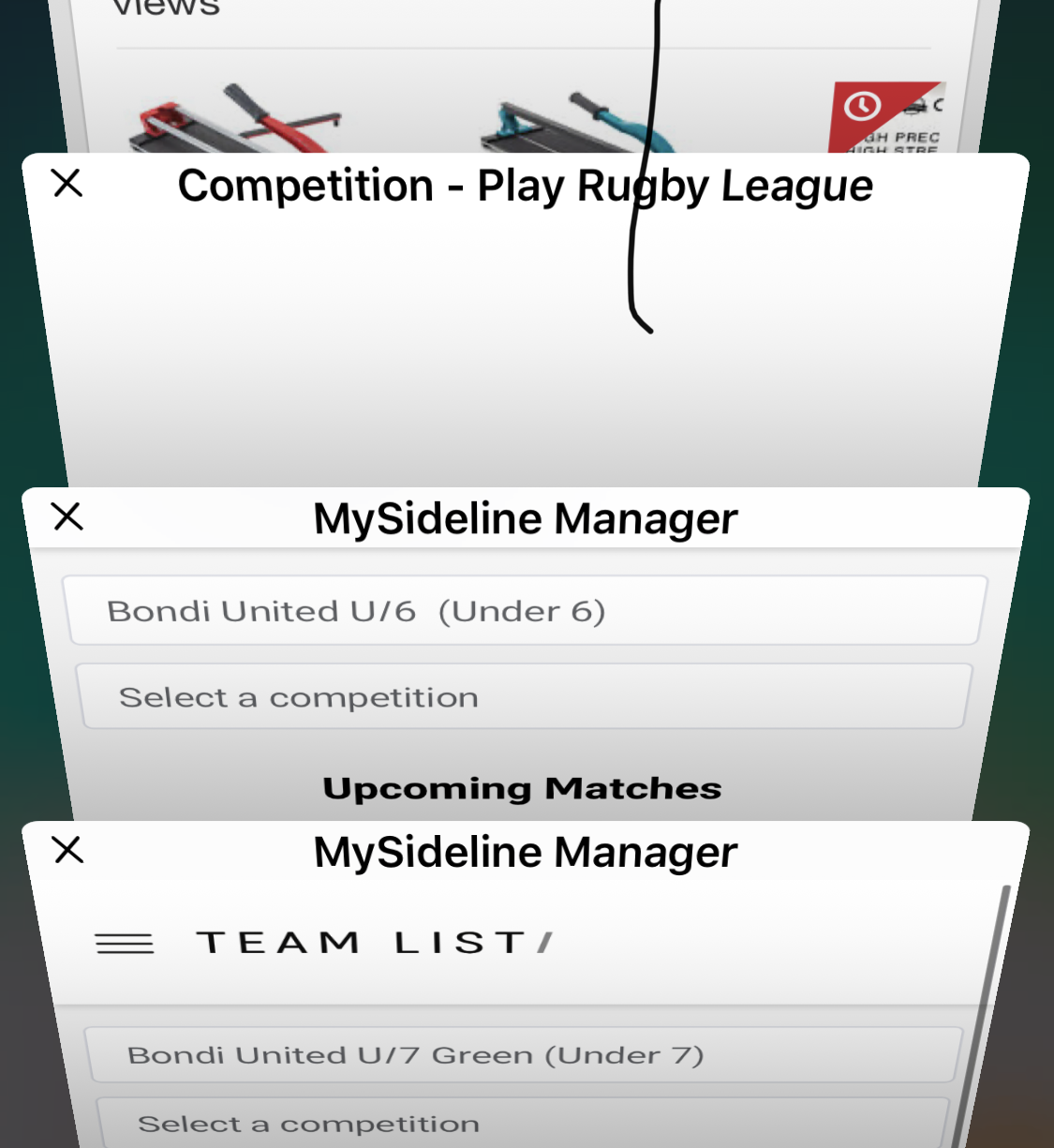
* **Select SUBMIT**

P 21



* **Check officials photos and you are ready to go for game day**

P 22



* **Keep the web page open in your searches on your mobile, it makes it easier to pull players cards up**