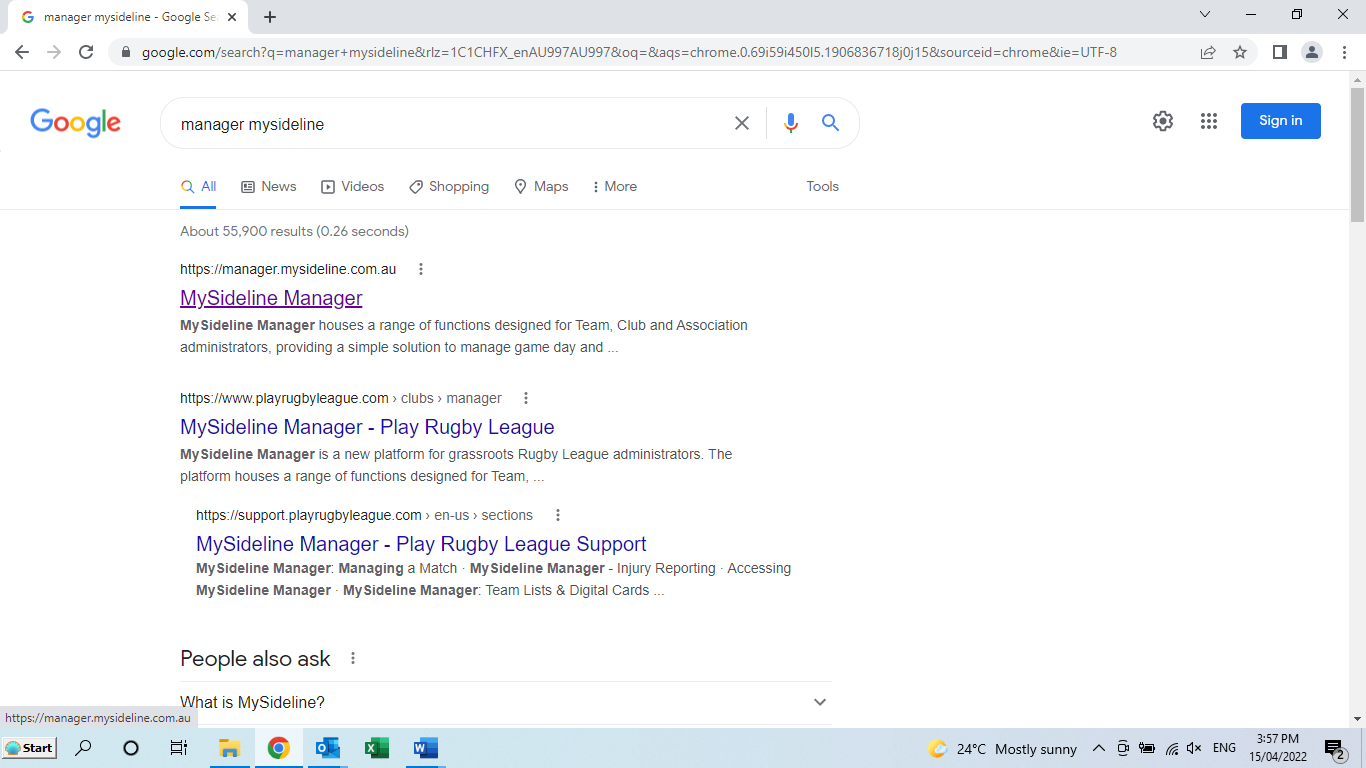
**SYDNEY ROOSTERS ADMINISTRATION – SYSTEM PROCEDURES**

**INJURY REPORT ONLINE**

**NOTE** Paper form can also be completed and sent to your club secretary



* Search www.manager.mysideline.com.au

Graphical user interface, application

Description automatically generated

* Select REPORT INJURY

Graphical user interface, text

Description automatically generated

* Complete all information using the DROP DOWN BOXES

Graphical user interface, application

Description automatically generated

* Select CONTINUE

Graphical user interface, text, application, chat or text message

Description automatically generated

* Select MEMBER INJURED using DROP DOWN BOX
* Then enter DATE & TIME OF INJURY

Graphical user interface, application

Description automatically generated

* Click on FRONT or BACK
* Click on the INJURED PART OF BODY

Graphical user interface, application

Description automatically generated

* Complete all information using the DROP DOWN BOXES
* Type in NAME OF FIRST RESPONDER AND ANY OTHER OBSERVATIONS
* Click on SAVE DRAFT

Graphical user interface, text, application, chat or text message

Description automatically generated

* Information is now SAVED
* Click on ADD NEW INJURY REPORT if you have another to enter